



**REPUBLIC OF KENYA**  
**NYANDARUA COUNTY ASSEMBLY**  
**OFFICE OF THE CLERK**

**Our Ref:** NCA/HR/REC/01/07/2023

**Date:** 28<sup>th</sup> July, 2023

**TO WHOM IT MAY CONCERN**

Dear Sir/Madam,

**RE: RECOMMENDATION FOR STEPHEN MUIGA MUTHUTHIRI**

This is to confirm that the above-named person was on attachment in the County Assembly of Nyandarua, in the Department of ICT. Stephen was working in the department as an attachee for three months from May, 2023 to July, 2023, and carried out the following duties and responsibilities: -

1. Software installation and troubleshooting
2. Hardware diagnosis and troubleshooting
3. Network setting for peripherals
4. Data backup
5. E-parliament system management
6. Livestreaming of plenary sittings of the county Assembly using the social media platforms

During this period, he developed and operationalized a Library Management System for the institution. The attachment also exposed him to the practical work environment and enhanced his employability skills. He proved to be a good team player who supported the department to achieve its objectives within the set timelines. He was also professional, respectful and reliable, portraying exemplary conduct in all aspects of his work.

As an institution, we view him as an asset and recommend him for any engagement pertaining to his career.

Yours faithfully,

**MUKIRI MUCHIRI (MR.)**  
**CLERK OF THE COUNTY ASSEMBLY**



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